

Applications		Monthly Dates for Open 2019 Courses									Anytime Private Courses (ask for dates)					
Course	Days	Same scheduled date per person (exc. VAT)				Scheduled level	Jan dates	Feb dates	Mar dates	Apr dates	May dates	1-TO-1 HALF DAY (exc. VAT)	1-TO-1 FULL DAY (exc. VAT)	Per group per day (exc. VAT)		
		1	2	3	4									max 3	max 6	max 10
Word	1 day	£200	£150 pp	£125 pp	£100 pp	Introduction	22	5	13	8	7	£200	£295	£395	£495	£595
						Intermediate	23	6	14	9	8					
						Advanced	24	7	15	10	9					
Excel	1 day	£200	£150 pp	£125 pp	£100 pp	Introduction	14	20	20	16	14	£200	£295	£395	£495	£595
						Intermediate	15	21	21	17	15					
						Advanced	16	22	22	18	16					
PowerPoint	1 day	£200	£150 pp	£125 pp	£100 pp	Introduction	29	25	27	29	29	£200	£295	£395	£495	£595
						Advanced	30	26	28	30	30					
Office 365 Hands-On	1 day	£250	£200 pp	£150 pp	£125 pp	Migration	21	15	18	15	20	£275	£355	£495	£595	£695
Visio	1 day	£250	£200 pp	£150 pp	£125 pp	Introduction	14	14	14	11	13	£275	£355	£495	£595	£ ask
						Advanced	15	15	15	12	14					
Access	1 day	£250	£200 pp	£150 pp	£125 pp	Introduction	23	18	25	23	22	£275	£355	£495	£595	£ ask
						Intermediate	24	19	26	24	23					
						Advanced	25	20	27	25	24					
MS Project	1 day	£250	£200 pp	£150 pp	£125 pp	Introduction	16	12	18	15	15	£275	£355	£495	£595	£ ask
						Intermediate	17	13	19	16	16					
						Advanced	18	14	20	17	17					
Excel VBA & Access VBA	2 days	£625	£475 pp	£400 pp	£ ask	Excel VBA	21 - 22	21 - 22	21 - 22	18 - 19	21 - 22	-	£450	£575	£675	£ ask
						Access VBA	28 - 29	26 - 27	28 - 29	29 - 30	28 - 29					
Crystal Reports	2 days	£750	£550 pp	£ ask	£ ask	Introduction	10 - 11	6 - 7	11 - 12	9 - 10	8 - 9	-	£595	£750	£ ask	£ ask
						Advanced	30 - 31	26 - 27	25 - 26	25 - 26	30 - 31					
Photoshop or InDesign	1 day	£345	£300 pp	£250 pp	£ ask	Level to suit	call / mail	call / mail	call / mail	call / mail	call / mail	-	£425	£695	£795	£ ask
						Level to suit	call / mail	call / mail	call / mail	call / mail	call / mail					

Call 0141 303 8430 to book or enquire - or email sales@etopiatraining.co.uk

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